

## Hopscotch SEND Policy

### **Our Ethos:**

Every child is nurtured attentively and according to their needs. We create calm, structured and sociable learning environments with the aim of delivering excellence in childcare.

Our holistic approach to childcare nurtures children's academic, social and emotional needs to ensure they develop the skills which will set them on the right course, both at school and in later life.

The named SENCO at Hopscotch ..... is .....

### **Legal Framework:**

SEND Code of Practice: 0 to 25 years (2014)

A child or young person has SEN if they have a learning difficulty or disability which calls for special educational provision to be made for him or her.

All early years providers are required to have arrangements in place to identify and support children with SEN or disabilities and to promote equality of opportunity for children in their care.

Equalities Act 2010

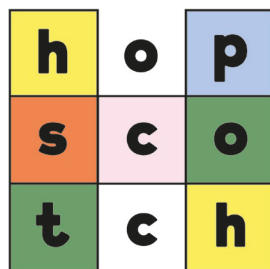
It is unlawful to discriminate against disabled children in the provision of any service and not to treat a disabled child less favourably.

Early years foundation stage statutory framework 2024

Providers must have arrangements in place to support children with Special Education Needs and Disabilities (SEND).

### **The Graduated Approach**

Hopscotch follows the assess, plan, do, review approach for all children through the curriculum, monthly observations and next steps. Hopscotch provides visual cues to all children in the nursery through visual timetables and Makaton. A child with SEN may benefit from additional support such as objects of reference, symbol cards or a personal visual timetable.



Some children may require a SEN plan. If the child's key person thinks that this is needed they will speak to the SENCO who will observe the child. Together with the key person they will write a SEN plan which will have one or two targets based on the key person's knowledge of the child and what the SENCO has observed. The key person will record each week how they are working towards the targets and the targets will be evaluated every six to eight weeks.

### **Partnership with parents**

Hopscotch has an open door policy and all staff are approachable and supportive. The SENCO or child's key person will talk to the parents if they have any concerns about their child's and involve them in each stage if SEN plans or referrals to outside agencies are needed. Hopscotch encourages parents to talk to their child's key person if they have any concerns about their child's development by providing parents evening by providing feedback at the end of the child's day, encouraging communication through tapestry where the parents can comment and add their own observations, and by holding parents evening twice a year. Parents are also welcome to book extra meetings with their child's key person or the SENCO at any time.

### **Outside Agencies**

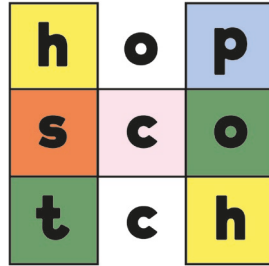
The SENCO may think that a referral to outside agencies such as speech and language therapy or Brighton and Hove Inclusion Support Services (BHISS) is necessary. The SENCO will always talk to the parents before this happens and gain written permission from them as well as a summary of the parents concerns. Personal Information will always be kept confidential and shared only with relevant professionals.

Hopscotch can provide time for outside agencies to come into the nursery to offer support and can also lead team around the family (TAF) meetings with the parents and outside agencies in the nursery setting.

### **Complaints Procedure**

Our complaints procedure is detailed below, as outlined in the Terms & Conditions section of our website: <https://www.hopscotch.uk.com/terms-conditions>

Firstly we always advise speaking with your Nursery Manager who should be able to resolve any issues you might have. Should you feel that your concern has not been resolved by the Nursery Manager, then please contact us in writing:



Hopscotch Head Office  
First Floor  
14 Bavant Road  
Brighton  
East Sussex BN1 6RD  
[office@hopscotch.uk.com](mailto:office@hopscotch.uk.com)

Complaints will be investigated by a Senior Manager and a written reply issued up to a maximum of 28 days.

Hopscotch is unable to investigate any concerns or complaints retrospectively once your child has left the nursery.

Hopscotch Nurseries are registered with Ofsted and if you feel that your concern has not been dealt with fully, you may contact them at:

Ofsted Early Years  
Applications, Regulatory and Contact (ARC) Team  
Ofsted  
Piccadilly Gate  
Store Street  
Manchester M1 2WD

[enquiries@ofsted.gov.uk](mailto:enquiries@ofsted.gov.uk)  
0300 123 1231